

No:02 / TB-HĐQT

Chon Thanh, August 05th, 2025

NOTICE OF MEETING
Extraordinary General Meeting of Shareholders in 2025
Song Be Rubber Joint Stock Company.

To: Esteemed Shareholders of Song Be Rubber Joint Stock Company

The Board of Directors of Song Be Rubber Joint Stock Company respectfully announces and invites esteemed shareholders Extraordinary General Meeting of Shareholders 2025, to be held as follows:

1. Meeting Time: 08:00 AM on August 28, 2025 (Thursday).

2. Location: Auditorium of Song Be Rubber Joint Stock Company, DT751 Road, Group 8, Minh Thanh 3 residential Quarter, Minh Thanh ward, Đông Nai province.

3. Meeting Pormat: In person

4. Eligibility to attend theo Meeting: Shareholders owing shares of SBR as determined by the list finalized on the record date of July 31, 2025.

5. Content to be Approved :

- On the amendment and supplementation of the Company's Internal Governance Regulations.

- Other matters (if any).

6. Meeting documents: All Meeting documents are fully published and regularly updated on the Company's website at: Website: www.caosongbe.vn (from 05/8/2025) shareholders can receive them upon attending the meeting

7. Meeting Attendance Procedures

Shareholders or their authorized representatives attending the Meeting are kindly requested to bring the Invitation to the Meeting and their personal legal documents (one of the following: Passport/Citizen Identification Card/valid copy), and the Power of Attorney according to the provided template (in case of authorized attendance) to register their shareholder status for the Meeting.

- Authorization to Attend the General Meeting of Shareholders: Shareholders shall carry out the authorization procedure in compliance with Article 144 of the Law on Enterprises dated June 17, 2020.



8. Addressn for sending documents anh contact for support :

Song Be Rubber Joint stock Company

Head quarter address: Street DT 751, group 8, Minh Thanh 3 residential Quarter, Minh Thanh ward, Đông Nai province.

Contact: Mrs. Pham Thi Bich Ngoc - phone: 02713.640.501; Email: tochuc.cssb@gmail.com/

This notice may be used in case shareholders do not receive the Invitation Letter to the 2025 Extraordinary General Meeting of Shareholders of the Company.

Sincerely announced./.

To:

- As above;
- Filed, company website.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**



Thai Cong Can





**SONG BE RUBBER
JOINT STOCK COMPANY
EXTRAORDINARY
GENERAL MEETING OF
SHAREHOLDERS 2025**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness
Chon Thanh, .../.../2025

AGENDA
Extraordinary General Meeting of Shareholders 2025
Song Be Rubber Joint Stock Company

1. Time: 08:00 AM August 28, 2025

2. Location: Head quarter address: Street DT 751, group 8, Minh Thanh 3 residential Quarter, Chon Thanh ward, Dong Nai province.

Time	Contents	Host
7:30 AM - 8:00 AM	- Welcoming guests, delegates, and shareholders - Delegate credential check, voting ballot distribution and meeting materials.	Organizing Committee
8:00 AM - 8:20 AM	- Announcing the reasons for the meeting, introducing delegates and shareholders - Reporting on the verification of shareholder attendance - Approving the Presidium, Secretariat, and Vote Counting Committee	Organizing Committee
8:20 AM - 9:20 AM	- Approving the meeting's working regulations/ - Approving the meeting's agenda - Approval of the proposal on amending and supplementing certain articles of the Company's internal governance regulations.	Presidium
9h20 AM 10AM	- Discussion and voting by the General Meeting on the meeting's agenda	Presidium
10:00 AM 10:20 AM	- Approving the meeting minutes and draft resolutions - Voting to approve the draft resolutions - Closing the meeting	Secretariat, Presidium

MEETING ORGANIZING COMMITTEE



SONG BE RUBBER
JOINT STOCK COMPANY
ANNUAL GENERAL
MEETING OF
SHAREHOLDERS 2025

SOCIALIST REPUBLIC OF VIETNAM

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Chon Thành, date ... month ... year 2025

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WORKING REGULATIONS

Extraordinary General Meeting of Shareholders 2025

Pursuant to the Law on Enterprises dated June 17, 2020;

Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019, and its accompanying sub-law documents;

Pursuant to Decree No. 155/2020/ND-CP detailing the implementation of certain provisions of the Securities Law, adopted on December 31, 2020;

Pursuant to Decision No. 34/QĐ-CSSB-HĐQT dated July 4, 2022, issued by the Board of Directors of Song Be Rubber Joint Stock Company regarding the promulgation of the Charter on the organization and operation of Song Be Rubber Joint Stock Company.

Internal Corporate Governance Regulations of Song Be Rubber Joint Stock Company

In order to ensure the successful organization of the 2025 Extraordinary General Meeting of Shareholders of Song Be Rubber Joint Stock Company, the Board of Directors has formulated the following regulations, principles of operation, conduct, and voting procedures for approval by the General Meeting of Shareholders:

Article 1. Purpose:

- Ensure that the order, code of conduct, and voting procedures at the Annual General Meeting of Shareholders of Song Be Rubber Joint Stock Company are conducted in accordance with regulations and achieve a successful outcome.

- The resolutions of the General Meeting of Shareholders must reflect the unified will of the General Meeting, safeguard shareholders' rights and interests, and comply with the law.

Article 2. Applicable Subjects and Scope

- Applicable Subjects: This regulation applies to all shareholders, representatives (authorized persons) of shareholders holding shares of Song Be Rubber Joint Stock Company, and invited guests attending the Annual General Meeting of Shareholders of Song Be Rubber Joint Stock Company.



- Scope of Application: This regulations are applied for organizing the 2025 Extraordinary General Meeting of Shareholders of Song Be Rubber Joint Stock Company

Article 3. Definition of Terms/Abbreviations

- Company	Song Be Rubber Joint Stock Company
- BOD	Board of Directors
- SB	Supervisory Board
-Organizing Committee	Organizing Committee of the General Meeting
- GMS	General Meeting of Shareholders
- Delegate	Shareholders, representatives (authorized persons)

Article 4. Conditions for Holding the Meeting

- The Annual General Meeting of Shareholders (GMS) shall be conducted when shareholders attending the meeting represent more than 50% of the total voting shares, based on the finalized list of shareholders.

- Late-arriving shareholders still have the right to register and participate in the meeting and in subsequent matters discussed. However, the meeting is not responsible for pausing or re-voting on issues that have already been approved.

Article 5. Delegates Participating in the 2025 Extraordinary General Meeting of Shareholders

- All shareholders of the Company, as per the finalized list dated March 17, 2025, have the right to attend the General Meeting of Shareholders (GMS).

- Shareholders attending the General Meeting must dress appropriately and present the invitation letter along with relevant documents for shareholder verification at the shareholder verification desk.

- Shareholders or duly authorized representatives of shareholders have the right to attend, discuss, and vote at the 2025 Extraordinary General Meeting of Shareholders

- Shareholders are the owners of the Company and have rights and obligations corresponding to the number of shares they own. The liability of each shareholder is limited to the proportion of shares they own and represent.

- Shareholders attending the meeting must sit in the designated seats assigned by the Organizing Committee. They must maintain order and behave professionally during the meeting. Smoking, loud conversations, and mobile phone use are not allowed in the conference hall.

- Authorized representatives attending the meeting are not allowed to delegate their authority to another person.

Receive meeting materials and documents at the reception desk before entering the conference hall.

- Late-arriving shareholders have the right to register upon arrival and immediately participate and vote in the meeting. The chairperson is not responsible for pausing the meeting to allow latecomers to register. Voting results on issues decided before their arrival will remain unaffected.

Article 6. Chairperson and Presidium

- The presidium consists of 03 members, including 01 chairperson and 02 members. The chairman of the board of directors serves as the chairman of the presidium and the chairperson of the general meeting of shareholders, or may authorize another board member to preside over the meeting.

- The presidium operates based on the principle of democratic centralism and makes decisions by majority vote.

- The presidium of the meeting has the following duties:

+ Direct the activities of the meeting according to the agenda approved by the general meeting.

+ Nominate the Secretariat and the Vote Counting Committee.

+ Guide shareholders and the meeting in discussions.

+ Present drafts and conclude necessary matters for the meeting to vote on.

+ Respond to issues raised by the meeting.

+ The chairperson, on behalf of the general meeting of shareholders, signs the minutes and resolutions of the meeting.

Article 7. Shareholder Eligibility Verification Committee

The Shareholder Eligibility Verification Committee for the General Meeting of Shareholders consists of 01 Head and several members selected by the Organizing Committee. The committee is responsible for verifying the eligibility of shareholders or authorized representatives attending the meeting, ensuring their validity according to legal regulations, and cross-checking with the list of shareholders entitled to attend. It is also responsible for distributing meeting materials and voting ballots, reporting to the General Meeting, and being accountable for the verification results before the meeting officially commences.

Article 8. Secretariat of the General Meeting

- The secretariat of the general meeting consists of 02 members, nominated by the presidium and approved by the general meeting. The secretariat is responsible to the chairperson and the general meeting of shareholders for carrying out its duties.

- The Secretariat assists the General Meeting as assigned by the Presidium, including:

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- + Announcing the draft minutes and resolutions of the General Meeting, as well as notifications from the Presidium to shareholders upon request.

- + Receiving shareholders' question slips.

Article 9. Vote Counting Committee

- The Vote Counting Committee consists of 01 Head and several members nominated by the Organizing Committee and approved by the General Meeting of Shareholders during the meeting.

- The committee is responsible for:

- + Supervising the voting process of shareholders or their authorized representatives attending the meeting.

- + Summarizing the voting shares for each agenda item and reporting the results to the Chairperson and the Secretariat.

Article 10. Voting at the General Meeting

1. Principles: When the Chairperson requires a vote on important matters, the General Meeting will conduct voting using ballots issued by the Organizing Committee. The ballot includes the shareholder's identification number, the number of shares owned, and the number of shares represented.

2. Voting Method: For each item requiring a vote, shareholders will raise their ballot to indicate agreement, disagreement, or no opinion. The Vote Counting Committee will then count the votes and announce the results to the General Meeting.

3. Conditions for the Adoption of Resolutions at the Meeting: A resolution of the General Meeting of Shareholders shall be deemed duly adopted when it is approved by shareholders representing at least 50% of the total voting shares of all shareholders present and voting at the Meeting.

Article 11: Speaking at the General Meeting

- Shareholders must register their speaking requests with the Presidium (through the Secretariat). To speak or debate, shareholders must raise their hand and wait for approval from the Presidium before speaking. Shareholders should prepare concise statements and avoid repeating previously expressed opinions.

- Questions related to individual matters, unrelated topics, or those that cannot be answered during the meeting due to time constraints will be compiled by the Secretariat and addressed in writing or published on the company's website.

Article 12: Voting Rules

The 2025 Extraordinary General Meeting of Shareholders stipulates the voting rules as follows:

1. All resolutions and decisions of the General Meeting must be voted on publicly and directly at the meeting.

2. The election of the Presidium, the Secretariat, and the Vote Counting Committee is considered approved and effective when it receives more than 50% of the votes from shareholders or shareholder representatives present at the meeting.

3. Voting Principles:

- All matters in the agenda of the General shall be approved by collecting votes from all shareholders through ballots, based on the number of shares owned or represented. Each share owned or represented corresponds to one voting unit.

- Each shareholder attending the General Meeting will receive 01(one ballot), which includes the shareholder identification number, shareholder's name/authorized representative's name, the number of voting shares (owned and authorized), and the official stamp of Song Be Rubber Joint Stock Company in the upper left corner.

3.1. Subjects Approved by Raising Voting Ballots:

- The meeting agenda;
- The working regulations of the meeting;
- The personnel of the Presidium, Secretariat, and Vote Counting Committee;
- The contents of the Meeting.

3.2. Regulations on Voting by Raising Voting Ballots:

Voting on the above matters at the General Meeting shall be conducted by raising voting ballots. For each item, the Chairperson or a representative of the Presidium will ask shareholders for their opinions. Each matter will be voted on in three rounds in the following order:

Voting on the above matters at the General Meeting shall be conducted by raising voting ballots. For each item, the Chairperson or a representative of the Presidium will ask shareholders for their opinions. Each matter will be voted on in 3 rounds in the following order: Approval; Disapproval; Other opinions. The voting results will be announced immediately after each voting round.

3.3. Invalid Voting Ballots:

- Ballots with additional content written on them;
- Ballots not issued by Song Be Rubber Joint Stock Company, ballots without the official red stamp of Song Be Rubber Joint Stock Company, or ballots that have been erased, altered, or contain additional content beyond the regulated format.

4. Approval of Resolutions by the General Meeting of Shareholders:

Resolutions are approved when shareholders owning more than 50% of the total voting shares of all attending shareholders vote in favor.

Article 13. Minutes and Resolutions of the General Meeting of Shareholders



1. The minutes and resolutions of the General Meeting of Shareholders must be completed and approved before the meeting adjourns.

2. The minutes and resolutions of the General Meeting regarding matters on the agenda (except for the additional election of Board of Directors members) are approved when shareholders representing more than 50% of the total voting shares of all attending shareholders and representatives vote in favor..

3. The minutes and resolutions of the General Meeting of Shareholders must be kept on record at the company.

Article 14. Implementation of the Regulations

Shareholders and representatives of shareholder groups attending the General Meeting must strictly comply with the working regulations of the General Meeting of Shareholders. This regulation shall take effect immediately after being approved by the 2025 Extraordinary General Meeting of Shareholders

The above constitutes the working regulations of the General Meeting.

Respectfully submitted to the General Meeting of Shareholders for approval./.

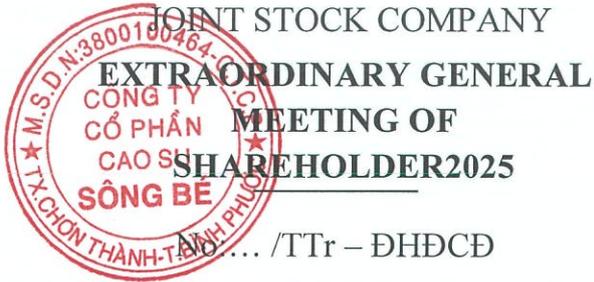
**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

SONG BE RUBBER

SOCIALIST REPUBLIC OF VIETNAM

JOINT STOCK COMPANY

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**EXTRAORDINARY GENERAL
MEETING OF
SHAREHOLDERS 2025**

Chon Thanh, dated .../....., 2025

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PROPOSAL

On the amendment and supplementation of the Company's Internal Governance Regulations

To: Extraordinary General Meeting of Shareholders 2025.

- Pursuant to the Enterprise Law dated June 17, 2020;
- Pursuant to Law No. 03/2022/QH15 dated February 11, 2022;
- Pursuant to the Securities Law dated November 26, 2019;
- Pursuant to Decree 155/2020/NĐ-CP dated December 31, 2020, of the Government detailing the implementation of a number of articles of the Securities Law;
- Pursuant to Circular 116/2020/TT-BTC dated December 31, 2020, of the Ministry of Finance guiding a number of articles on corporate governance applicable to public companies under Decree No. 155/2020/NĐ-CP dated December 31, 2020, of the Government detailing the implementation of a number of articles of the Securities Law;
- Pursuant to the Internal Governance Regulations of Sông Bé Rubber Joint Stock Company.

Based on the template of Internal Governance Regulations issued together with Circular 116/2020/TT-BTC dated December 31, 2020, of the Ministry of Finance with guidance in company administration applied to public companies under Decree No. 155/2020/NĐ-CP dated December 31, 2020, of the Government detailing the implementation of a number of articles of the Securities Law and Enterprise Law 2020 (amended and supplemented by Law No. 03/2022/QH) has adjusted some contents related to the approval ratio for General Meeting of Shareholders Resolutions, and the composition for signing Board of Directors meeting minutes. Therefore, the company needs to adjust and supplement some contents of the Company's Internal Governance Regulations to comply with legal regulations.



Therefore, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration, approval of the amendment and supplementation of the Company's Internal Governance Regulations as follows:

Chapter II: Amend and supplement Clause 1, Clause 2, and Point a, Point b Clause 12, Clause 15, Article 3. and add this content: Procedures for General Meeting of Shareholders to pass Resolutions via online conference and Procedures for General Meeting of Shareholders to pass Resolutions via direct conference together with online.

Chapter III: Supplement Clause 10, Article 8.

Chapter IV: Supplement content on the method of electing members of the Supervisory Board into Article 12.

Specific amended and supplemented content is detailed in the Appendix attached to this Submission.

Respectfully submits to the General Meeting of Shareholders for consideration and approval, and authorizes the Company's Board of Directors to continue finalizing and issuing the Internal Governance Regulations of Sông Bé Rubber Joint Stock Company.

Respectfully./

To:

- The General Meeting of Shareholders;
- The shareholders;
- Filed.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN.**





**SONG BE RUBBER
JOINT STOCK COMPANY**

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**APPENDIX OF AMENDMENTS AND SUPPLEMENTS TO THE INTERNAL GOVERNANCE
REGULATIONS OF SONG BE RUBBER JOINT STOCK COMPANY**

(Attached to the Submission No..... /TTr-HĐQT, dated/....., 2025)

Note:

+ Bold, italic, underlined (***bold, italic underlined***): content to be deleted

+ Bold, underlined: (**bold, underlined**): proposed amendments or additions

Provisions of the currently effective internal corporate governance	Proposed Revisions and Supplements	Legal basis
CHAPTER II. GENERAL MEETING OF SHAREHOLDERS		
<p>Article 3. Order and procedures for the General Meeting of Shareholders to adopt resolutions by voting at the meeting of the General Meeting of Shareholders include the following main contents:</p> <p>1. Authority to convene the General Meeting of Shareholders:</p> <p>- The Board of Directors, the Supervisory Board, and groups of shareholders as stipulated in Clause 2, Article 115 of the Law on Enterprises.</p>	<p>Article 3. Order and procedures for the General Meeting of Shareholders to adopt resolutions by voting at the meeting of the General Meeting of Shareholders include the following main contents:</p> <p>1. Authority to convene the General Meeting of Shareholders:</p> <p>-The Board of Directors, the Supervisory Board, and groups of shareholders as stipulated in Clause 2, Article 115 of the Law on Enterprises. <u>Pursuant to Article 140 of</u></p>	



2. Preparation of the list of shareholders eligible to attend the meeting:

- The list of shareholders eligible to attend the General Meeting of Shareholders shall be made no later than ten (10) days before the date of sending the invitation to the General Meeting of Shareholders, via the Vietnam Securities Depository.

.....

12. Conditions for a resolution to be passed

a) A resolution on the following matters shall be passed if it is approved by shareholders representing 65% or more of the total voting shares of all shareholders attending the meeting, except for the cases specified in Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.

b) Other resolutions shall be passed if they are approved by shareholders owning more than 50% of the total voting shares of all shareholders attending the meeting, except for the cases specified in Clause 1 of this Article and Clauses 3, 4, and 6, Article 148 of the Law on Enterprises

.....

the Law on Enterprises; Article 21 of the Company Charter).

2. Preparation of the list of shareholders eligible to attend the meeting :

- The list of shareholders eligible to attend the General Meeting of Shareholders shall be made no later than ten (10) days before the date of sending the invitation to the General Meeting of Shareholders, via the Vietnam Securities Depository and Clearing Corporation.

.....

12. Conditions for a resolution to be passed

a) A resolution on the following matters shall be passed if it is approved by shareholders representing 65% or more of the total voting shares of all shareholders attending and voting at the meeting, except for the cases specified in Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.

b) Other resolutions shall be passed if they are approved by shareholders owning more than 50% of the total voting shares of all shareholders attending and voting at the meeting, except for the cases specified in Clause 1 of this Article and Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.

Update terminology in accordance with legal provisions, changing "Vietnam Securities Depository Center" to "Vietnam Securities Depository and Clearing Corporation."

Adjust to be consistent with the provisions of Clause 5, Article 7 of Law No. 03/2022/QH15 dated January 11, 2022, amending and supplementing a number of laws including the Law on Public Investment, the Law on Public-Private Partnership Investment, the Law

<p>15. Preparation of the Minutes of the General Meeting of Shareholders</p> <p>a) The General Meeting of Shareholders must be recorded in minutes and may also be audio recorded or stored in other electronic forms. The minutes must be prepared in Vietnamese, and may also be prepared in a foreign language, and must include the following key contents:</p> <p>- The total number of votes for each voting matter, clearly stating the voting method, total number of valid and invalid votes, votes in favor, votes against, and abstentions; the corresponding percentage of the total voting shares of shareholders attending the meeting.</p>	<p>.....</p> <p>15. Preparation of the Minutes of the General Meeting of Shareholders</p> <p>a) The General Meeting of Shareholders must be recorded in minutes and may also be audio recorded or stored in other electronic forms. The minutes must be prepared in Vietnamese, and may also be prepared in a foreign language, and must include the following key contents:</p> <p>- The total number of votes for each voting matter, clearly stating the voting method, total number of valid and invalid votes, votes in favor, votes against, and abstentions; The corresponding percentage is calculated based on the total voting shares of shareholders attending and voting at the meeting.</p>	<p>on Investment, the Law on Housing, the Law on Bidding, the Law on Electricity, and the Law on Enterprises</p>
<p>Not yet specified</p>	<p><u>Article 5: Procedures for Holding the General Meeting of Shareholders and Passing Resolutions via Online Conference</u></p> <p><u>1. To ensure the rights and responsibilities of shareholders and the Company, in certain cases, the Company shall organize the General Meeting of Shareholders and pass resolutions in the form of an online conference.</u></p>	<p>Supplement content in compliance with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; Clause 3, Article 144 of the Law on</p>

	<p><u>2. The procedures for organizing the General Meeting of Shareholders and passing resolutions via online conference must comply with the provisions of the Law on Enterprises, other relevant legal documents, the Company's Charter, and these Regulations. Particular attention shall be given to clearly stipulating the following contents.</u></p> <p><u>a) Notice of convening the online General Meeting of Shareholders;</u></p> <p><u>b) Method of registration to attend the online General Meeting of Shareholders;</u></p> <p><u>c) Authorization to representatives to attend the online General Meeting of Shareholders;</u></p> <p><u>d) Conditions for conducting the meeting;</u></p> <p><u>đ) Form of adopting resolutions of the online General Meeting of Shareholders;</u></p> <p><u>e) Method of online voting;</u></p> <p><u>g) Method of online vote counting;</u></p> <p><u>h) Notification of vote counting results;</u></p> <p><u>i) Preparation of the minutes of the General Meeting of Shareholders;</u></p> <p><u>k) Disclosure of the resolutions of the</u></p>	<p>Enterprises; Clause 3, Article 273 of Decree No. 155/2020/ND-CP.</p>
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Not yet specified	<p><u>General Meeting of Shareholders.</u></p> <p><u>Article 6. Procedures for Holding the General Meeting of Shareholders to Pass Resolutions in the Form of a Combination of Physical and Online Meetings.</u></p> <p><u>- The Board of Directors shall determine the procedures for holding the General Meeting of Shareholders to pass resolutions in the form of a combination of physical and online meetings, which shall include the following main contents:</u></p> <p><u>a) Notice of convening the General Meeting of Shareholders;</u></p> <p><u>b) Method of registration for attending the General Meeting of Shareholders;</u></p> <p><u>c) Authorization of representatives to attend the General Meeting of Shareholders;</u></p> <p><u>d) Conditions for holding the meeting;</u></p> <p><u>đ) Form of passing resolutions of the General Meeting of Shareholders;</u></p> <p><u>e) Voting method;</u></p> <p><u>g) Vote counting method;</u></p> <p><u>h) Announcement of vote counting results;</u></p> <p><u>i) Preparation of the minutes of the</u></p>	<p>Supplement content in compliance with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; Clause 3, Article 144 of the Law on Enterprises; Clause 3, Article 273 of Decree No. 155/2020/ND-CP.</p>
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	<p><u>General Meeting of Shareholders;k)</u> <u>Disclosure of the Resolutions of the General Meeting of Shareholders.</u></p> <p><u>k) Disclosure of the resolutions of the General Meeting of Shareholders.</u></p>	
<p>CHAPTER III. BOARD OF DIRECTORS</p>		
<p>Article 8. Procedures for Holding a Meeting of the Board of Directors Shall Include the Following Main Contents</p> <p>....</p> <p>10. In Case the Chairperson and/or the Secretary Refuse to Sign the Meeting Minutes of the Board of Directors:</p> <p><u>- If the Chairperson or the Secretary refuses to sign the meeting minutes but all other attending members of the Board of Directors sign and the minutes fully comply with the contents as stipulated in Clause 1 of this Article, the minutes shall be deemed valid.</u></p>	<p>Article 8. Procedures for Holding a Meeting of the Board of Directors Shall Include the Following Main Contents</p> <p>....</p> <p>10. In Case the Chairperson and/or the Secretary Refuse to Sign the Meeting Minutes of the Board of Directors :</p> <p>In Case the Chairperson and/or the Minute-Taker Refuse to Sign the Meeting Minutes of the Board of Directors:</p> <p><u>If the Chairperson or the minute-taker refuses to sign the meeting minutes, the minutes shall still be valid if all other attending members of the Board of Members (Board of Directors) agree to adopt the minutes and sign it, and if the contents fully comply with Points a Clause 9 of this Article. The meeting minutes must clearly state that the Chairperson and/or the minute-taker refused to sign. Those</u></p>	<p>Add the provision: "The minutes of the meeting must clearly state if the chairperson or the minute-taker refuses to sign the minutes..." in accordance with the Law on Enterprises, the company's Charter, and relevant legislation, as stipulated in Clause 6, Article 7 of Law No. 03/2022/QH15</p>

	<p><u>who sign the minutes shall be jointly responsible for the accuracy and truthfulness of its contents.</u></p> <p><u>The Chairperson and the minute-taker shall bear personal responsibility for any damages caused to the Company due to their refusal to sign the meeting minutes, in accordance with the Law on Enterprises, the Company Charter, and relevant laws.</u></p>	
CHƯƠNG IV. BOARD OF SUPERVISIRS		
<p>Article 12. Term, Number, Composition, and Structure of the Supervisory Board Members (applicable to public companies operating under the model specified at Point a, Clause 1, Article 137 of the Law on Enterprises):</p> <p>.....</p> <p>Method of electing members of the Supervisory Board: Not yet specified</p>	<p>Article 12. Term, Number, Composition, and Structure of the Supervisory Board Members (applicable to public companies operating under the model specified at Point a, Clause 1, Article 137 of the Law on Enterprises)</p> <p>.....</p> <p><u>This includes the following key contents:</u></p> <p><u>Method of electing members of the Supervisory Board:</u></p> <p><u>a) The election, dismissal, and removal of members of the Supervisory Board fall under the authority of the General Meeting of Shareholders.</u></p> <p><u>b) The election of members to the Supervisory Board must be conducted by</u></p>	<p>Supplement content to comply with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; to ensure transparency, fairness, and effectiveness in the company's operations while complying with relevant legal regulations</p>

the method of cumulative voting, whereby each shareholder has a total number of votes equal to the number of shares they hold multiplied by the number of Supervisory Board members to be elected. Shareholders may cast all or part of their total votes for one or more candidates. The elected members of the Supervisory Board shall be determined based on the number of votes received in descending order, starting from the candidate with the highest number of votes until the required number of members specified in the company's Charter is reached. In the event that two or more candidates receive an equal number of votes for the final position on the Supervisory Board, a re-election shall be held among those candidates.



SONG BE RUBBER
JOINT STOCK COMPANY
**EXTRAORDINARY GENERAL
MEETING OF
SHAREHOLDER 2025**
No...../BB-ĐHĐCĐBT
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SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness
Chon Thanh, April 28th, 2025

MEETING MINUTES

Extraordinary General Meeting of Shareholders 2025

Song Be Rubber Joint Stock Company

I. TIME, VENUE, AND ATTENDEES

1. Time: 08:00 AM on August 28, 2025

2. Venue: Auditorium of Song Be Rubber Joint Stock Company, Street DT 751, group 8, Minh Thanh 3 residential Quarter, Chon Thanh ward, Dong Nai province

- Meeting format: In person

Attendees including:

The Board of Directors (BOD) and the Company's Management, including the following members

- Mr. Thai Cong Can - Member of the Board of Directors

- Mr. Nguyen Dong Dan - Member of the Board of Directors - Executive director

- Mr. Nguyen Minh Thien - Member of the Board of Directors - Vice director

- Mr. Mr. Truong Minh Hung - Independent member of the Board of Directors

- Mr. Huynh Quang Vinh - Chief Accountant of the Company

- Mrs. Nguyen Thi My Phuoc - Member of the Board of Directors

The Company's Supervisory Board including the following members

- Mrs. Tran Thi Ngoc Lien - Head of Supervisory Board

- Mrs. Nguyen Thi Phuong - Supervisory Board Member

- Mr. Tu Xuan Lam - Supervisory Board Member.

Delegates attending:

Shareholders/Authorized representatives of shareholders who have completed the registration procedures as stipulated in the Company's Charter on Organization and Operation.



The proceedings of the General Meeting of Shareholders were carried out as follows:

II. Formalities and Procedures of the Meeting

1. Flag salute, statement of purpose, and introduction of delegates.

2. Introduction of the Shareholder Eligibility Verification Committee attending the Meeting, including:

(1) Mr. Tran Van Cuong - Deputy Head of Business Planning Department - head of department.

(2) Mr. Nguyen Viet Dung - Staff member, Finance and Accounting Department - Member.

(3) Mr. Nguyen Van Thuan - Staff member, Security Department – Member.

Mr. Tran Van Cuong, Head of the Shareholder Eligibility Verification Committee, reported to the General Meeting on the results of the verification of shareholder eligibility for participation in the 2025 Extraordinary General Meeting of Shareholders. As of the opening time (08:00 AM), the meeting met the legal requirements to proceed, with the shareholder structure as follows:

- Total number of shareholders invited to attend: All shareholders listed on the shareholder list as of the closing date of July 31, 2025. The total number of shareholders is, holding 81,396,192 voting shares.

- The number of shareholders attending the meeting is

Among them:

+ shareholders attended in person, representing shares, accounting for% of the total voting shares.

+ shareholders were authorized representatives, representing shares, accounting for ...% of the total voting shares.

Representing ownership of shares, equivalent to% of the company's total voting shares.

According to the Enterprise Law, the company's charter, and current legal regulations, the 2025 Extraordinary General Meeting of Shareholders of Song Be Rubber Joint Stock Company meets the conditions to proceed.

3. Introduction of the Presidium, Secretariat, Delegate Eligibility Verification Committee, and Ballot Counting Committee:

- The Presidium consists of three members:

(1) Mr. Thai Cong Can - Chairman of the Board of Directors - Head of the Presidium

(2) Mr. Nguyen Dong Dan - Director - Member

(3) Mr. Nguyen Minh Thien - Deputy General Director - Member

- Secretaries of the meeting: 2 people:

(1) Mr. Le Van Tung - Secretary of the company's Youth Union - head of department.

(2) Ms. Huynh Thi Thuy Dung - Staff member, Finance and Accounting Department - Member.

- Ballot Counting Committee:

(1) Mr. Phan Trung Dung - Deputy Head of Finance and Accounting Department - Head of the Committee.

(2) Mr. Doan Van Hieu - Staff member, Human Resources Department – Member.

(3) Mr. Le Nhat Tai - Staff member, Business Planning Department – Member.

The Presidium, Secretariat, and Vote Counting Committee were duly approved by the General Meeting of Shareholders at the Meeting with an approval rate of% of attending shareholders, by way of show of voting cards.

III.CONTENT OF THE GENERAL MEETING

1. Agenda and Working Regulations of the 2025 Extraordinary General Meeting of Shareholders.

(1) Mr. Nguyen Dong Dan - General Director presented the agenda for the meeting, which was approved by the General Meeting of Shareholders with 100% affirmative vote of the shareholders present and voting at the Meeting, by way of show of voting cards.

(2) The Draft Working Regulations of the Meeting were approved by the General Meeting of Shareholders with% affirmative vote of the shareholders present and voting at the Meeting, by way of show of voting cards.

2. The General Meeting approved the following contents:

- Mr. Thai Cong Can - Chairman of the Board of Directors presents the "Proposal on amendments and supplements to certain Articles of the Company's Internal Governance Regulations."

3. The General Meeting of Shareholders discussed and voted to approve the Proposal

After reviewing the Proposal on the amendments and supplements to certain Articles of the Company's Internal Governance Regulations, the General Meeting proceeded to vote on the matter.

The voting results were announced at the Meeting by Mr. Phan Trung Dũng – Head of the Vote Counting Committee, as follows:

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Total number of shares participating in the vote: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Total number of shares not participating in the vote: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Content: Approval of the Proposal on the amendments and supplements to certain Articles of the Company's Internal Governance Regulations.

Voting results:

Valid shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Invalid shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Shares in favor: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Shares against: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Abstained shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Therefore, the Proposal on the amendments and supplements to certain Articles of the Company's Internal Governance Regulations was approved with a rate of%.

4. Reading and voting on the Minutes and Resolutions of the General Meeting:

The Secretariat of the meeting presented the contents of the Minutes and the Draft Resolution of the meeting.

The General Meeting proceeded to vote and unanimously adopted the full text of the Minutes and Resolution of the 2025 Extraordinary General Meeting of Shareholders, with the results as follows:

+ Valid shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

+ Invalid shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

+ Shares in favor: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

+ Shares against: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

+ Abstained shares: shares, accounting for% of the total voting shares of all shareholders attending and voting at the Meeting.

Accordingly, the Minutes and Resolution of the General Meeting were officially adopted with an approval rate of% of voting shareholders

5. Closing of the Meeting

General Meeting of Shareholders ended at 10:20 AM on the same day.

The minutes were prepared in 03 copies, stored as follows: 01 copy in the Company's archives for the 2025 Extraordinary General Meeting of Shareholders, 01 copy in the Office, and 01 copy with the Secretariat.

The minutes serve as the basis for drafting the 2025 Extraordinary General Meeting of Shareholders' Resolution in writing and will be published in full on the Song Be Rubber Joint Stock Company's website to inform all shareholders in accordance with legal regulations.

**SECRETARY OF
THE MEETING**

**ON BEHALF OF THE
GENERAL MEETING OF
CHAIRMAN OF THE
MEETING**

Thai Cong Can

Recipients:

- State Securities Commission;
- Hanoi Stock Exchange;
- Board of Directors, General Director, Supervisory Board;
- Shareholders;
- Filed: Office, Secretariat.





SONG BE RUBBER
JOINT STOCK COMPANY
**EXTRAORDINARY GENERAL
MEETING OF
SHAREHOLDERS 2025**
No.... /NQ – ĐHĐCĐBT

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness
Chon Thanh, August 28th, 2025

DRAFT

RESOLUTION

Extraordinary General meeting of shareholders 2025 Song Be rubber joint stock company

- Pursuant to the Law on Enterprises dated June 17, 2020;
- Pursuant to the Law on Securities dated November 26, 2019;
- Pursuant to Circular No. 96/2020/TT-BTC dated November 16, 2020, issued by the Ministry of Finance, providing guidelines on information disclosure in the securities market;
- Pursuant to Decision No. 34/QĐ-CSSB-HĐQT dated July 4, 2022, issued by the Board of Directors of Song Be Rubber Joint Stock Company on the promulgation of the Company's Charter on organization and operations;
- Pursuant to the Minutes of the 2025 Extraordinary General Meeting of Shareholders of Song Be Rubber Joint Stock Company No...../BB-ĐHĐCĐBT dated August 28, 2025.

The 2025 Extraordinary General Meeting of Shareholders of Song Be Rubber Joint Stock Company was held at 08:00 AM on August 28, 2025, at the Hall of Song Be Rubber Joint Stock Company, Street DT 751, group 8, Minh Thanh 3 residential Quarter, Chon Thanh ward, Dong Nai province, with the participation of shareholders, representing shares, equivalent to% of the total voting shares.

The General Meeting discussed and approved the following matters:

RESOLUTION

Article 1. Approve the amendment and supplementation of the Internal Governance Regulations of Sông Bé Rubber Joint Stock Company (amended and supplemented for the third time), with specific content as the Appendix attached to this Resolution.



Article 2. This Resolution shall take effect from the date it is approved by the Extraordinary General Meeting of Shareholders 2025 of Sông Bé Rubber Joint Stock Company (*August 28, 2025*).

Article 3. The members of the Board of Directors, the Supervisory Board, the General Director, and all shareholders of Song Be Rubber Joint Stock Company are responsible for implementing this Resolution and organizing its execution in accordance with their respective powers, functions, legal regulations, and the Company's Charter on organization and operations.

Recipients:

- State Securities Commission;
- Hanoi Stock Exchange;
- As clause 3;
- Company Website;
- Company Office Archive.

**ON BEHALF OF THE GENERAL
MEETING OF CHAIRMAN OF THE
MEETING**





**SONG BE RUBBER
JOINT STOCK COMPANY**

SOCIALIST REPUBLIC OF VIETNAM
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**APPENDIX OF AMENDMENTS AND SUPPLEMENTS TO THE INTERNAL GOVERNANCE
REGULATIONS OF SONG BE RUBBER JOINT STOCK COMPANY**

Note:

+ Bold, italic, underlined (***bold, italic underlined***): content to be deleted

+ Bold, underlined: (**bold, underlined**): proposed amendments or additions

Provisions of the currently effective internal corporate governance	Proposed Revisions and Supplements	Legal basis
CHAPTER II. GENERAL MEETING OF SHAREHOLDERS		
<p>Article 3. Order and procedures for the General Meeting of Shareholders to adopt resolutions by voting at the meeting of the General Meeting of Shareholders include the following main contents:</p> <p>1. Authority to convene the General Meeting of Shareholders:</p> <p>- The Board of Directors, the Supervisory Board, and groups of shareholders as stipulated in Clause 2, Article 115 of the Law on Enterprises.</p>	<p>Article 3. Order and procedures for the General Meeting of Shareholders to adopt resolutions by voting at the meeting of the General Meeting of Shareholders include the following main contents:</p> <p>1. Authority to convene the General Meeting of Shareholders:</p> <p>-The Board of Directors, the Supervisory Board, and groups of shareholders as stipulated in Clause 2, Article 115 of the Law on Enterprises. <u>Pursuant to Article 140 of the Law on Enterprises; Article 21 of the</u></p>	



<p>2. Preparation of the list of shareholders eligible to attend the meeting:</p> <p>- The list of shareholders eligible to attend the General Meeting of Shareholders shall be made no later than ten (10) days before the date of sending the invitation to the General Meeting of Shareholders, <u>via the Vietnam Securities Depository</u>.</p> <p>.....</p> <p>12. Conditions for a resolution to be passed</p> <p>a) A resolution on the following matters shall be passed if it is approved by shareholders representing 65% or more of the total voting shares of all shareholders <u>attending</u> the meeting, except for the cases specified in Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.</p> <p>b) Other resolutions shall be passed if they are approved by shareholders owning more than 50% of the total voting shares of all shareholders <u>attending</u> the meeting, except for the cases specified in Clause 1 of this Article and Clauses 3, 4, and 6, Article 148 of the Law on Enterprises</p> <p>.....</p>	<p><u>Company Charter</u>.</p> <p>2. Preparation of the list of shareholders eligible to attend the meeting :</p> <p>- The list of shareholders eligible to attend the General Meeting of Shareholders shall be made no later than ten (10) days before the date of sending the invitation to the General Meeting of Shareholders, <u>via the Vietnam Securities Depository and Clearing Corporation</u>.</p> <p>.....</p> <p>12. Conditions for a resolution to be passed</p> <p>a) A resolution on the following matters shall be passed if it is approved by shareholders representing 65% or more of the total voting shares of all shareholders <u>attending and voting at the meeting</u>, except for the cases specified in Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.</p> <p>b) Other resolutions shall be passed if they are approved by shareholders owning more than 50% of the total voting shares of all shareholders <u>attending and voting at the meeting</u>, except for the cases specified in Clause 1 of this Article and Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.</p>	<p>Update terminology in accordance with legal provisions, changing "Vietnam Securities Depository Center" to "Vietnam Securities Depository and Clearing Corporation."</p> <p>Adjust to be consistent with the provisions of Clause 5, Article 7 of Law No. 03/2022/QH15 dated January 11, 2022, amending and supplementing a number of laws including the Law on Public Investment, the Law on Public-Private Partnership Investment, the Law on Investment, the Law on Housing, the</p>
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<p>15. Preparation of the Minutes of the General Meeting of Shareholders</p> <p>a) The General Meeting of Shareholders must be recorded in minutes and may also be audio recorded or stored in other electronic forms. The minutes must be prepared in Vietnamese, and may also be prepared in a foreign language, and must include the following key contents:</p> <p>- The total number of votes for each voting matter, clearly stating the voting method, total number of valid and invalid votes, votes in favor, votes against, and abstentions; the corresponding percentage of the total voting shares of shareholders attending the meeting.</p>	<p>.....</p> <p>15. Preparation of the Minutes of the General Meeting of Shareholders</p> <p>a) The General Meeting of Shareholders must be recorded in minutes and may also be audio recorded or stored in other electronic forms. The minutes must be prepared in Vietnamese, and may also be prepared in a foreign language, and must include the following key contents:</p> <p>- The total number of votes for each voting matter, clearly stating the voting method, total number of valid and invalid votes, votes in favor, votes against, and abstentions; The corresponding percentage is calculated based on the total voting shares of shareholders attending and voting at the meeting.</p>	<p>Law on Bidding, the Law on Electricity, and the Law on Enterprises</p>
<p>Not yet specified</p>	<p><u>Article 5: Procedures for Holding the General Meeting of Shareholders and Passing Resolutions via Online Conference</u></p> <p><u>1. To ensure the rights and responsibilities of shareholders and the Company, in certain cases, the Company shall organize the General Meeting of Shareholders and pass resolutions in the form of an online conference.</u></p>	<p>Supplement content in compliance with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; Clause 3, Article 144 of the Law on Enterprises; Clause</p>

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	<p><u>2. The procedures for organizing the General Meeting of Shareholders and passing resolutions via online conference must comply with the provisions of the Law on Enterprises, other relevant legal documents, the Company's Charter, and these Regulations. Particular attention shall be given to clearly stipulating the following contents.</u></p> <p><u>a) Notice of convening the online General Meeting of Shareholders;</u></p> <p><u>b) Method of registration to attend the online General Meeting of Shareholders;</u></p> <p><u>c) Authorization to representatives to attend the online General Meeting of Shareholders;</u></p> <p><u>d) Conditions for conducting the meeting;</u></p> <p><u>đ) Form of adopting resolutions of the online General Meeting of Shareholders;</u></p> <p><u>e) Method of online voting;</u></p> <p><u>g) Method of online vote counting;</u></p> <p><u>h) Notification of vote counting results;</u></p> <p><u>i) Preparation of the minutes of the General Meeting of Shareholders;</u></p> <p><u>k) Disclosure of the resolutions of the</u></p>	<p>3, Article 273 of Decree No. 155/2020/ND-CP.</p>
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Not yet specified	<p><u>General Meeting of Shareholders.</u></p> <p><u>Article 6. Procedures for Holding the General Meeting of Shareholders to Pass Resolutions in the Form of a Combination of Physical and Online Meetings.</u></p> <p><u>- The Board of Directors shall determine the procedures for holding the General Meeting of Shareholders to pass resolutions in the form of a combination of physical and online meetings, which shall include the following main contents:</u></p> <p><u>a) Notice of convening the General Meeting of Shareholders;</u></p> <p><u>b) Method of registration for attending the General Meeting of Shareholders;</u></p> <p><u>c) Authorization of representatives to attend the General Meeting of Shareholders;</u></p> <p><u>d) Conditions for holding the meeting;</u></p> <p><u>đ) Form of passing resolutions of the General Meeting of Shareholders;</u></p> <p><u>e) Voting method;</u></p> <p><u>g) Vote counting method;</u></p> <p><u>h) Announcement of vote counting results;</u></p> <p><u>i) Preparation of the minutes of the</u></p>	<p>Supplement content in compliance with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; Clause 3, Article 144 of the Law on Enterprises; Clause 3, Article 273 of Decree No. 155/2020/ND-CP.</p>
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	<p><u>General Meeting of Shareholders;k)</u> <u>Disclosure of the Resolutions of the</u> <u>General Meeting of Shareholders.</u></p> <p><u>k) Disclosure of the resolutions of the</u> <u>General Meeting of Shareholders.</u></p>	
CHAPTER III. BOARD OF DIRECTORS		
<p>Article 8. Procedures for Holding a Meeting of the Board of Directors Shall Include the Following Main Contents</p> <p>....</p> <p>10. In Case the Chairperson and/or the Secretary Refuse to Sign the Meeting Minutes of the Board of Directors:</p> <p><u>- If the Chairperson or the Secretary refuses to sign the meeting minutes but all other attending members of the Board of Directors sign and the minutes fully comply with the contents as stipulated in Clause 1 of this Article, the minutes shall be deemed valid.</u></p>	<p>Article 8. Procedures for Holding a Meeting of the Board of Directors Shall Include the Following Main Contents</p> <p>....</p> <p>10. In Case the Chairperson and/or the Secretary Refuse to Sign the Meeting Minutes of the Board of Directors :</p> <p>In Case the Chairperson and/or the Minute-Taker Refuse to Sign the Meeting Minutes of the Board of Directors:</p> <p><u>If the Chairperson or the minute-taker refuses to sign the meeting minutes, the minutes shall still be valid if all other attending members of the Board of Members (Board of Directors) agree to adopt the minutes and sign it, and if the contents fully comply with Points a Clause 9 of this Article. The meeting minutes must clearly state that the Chairperson and/or the minute-taker refused to sign. Those</u></p>	<p>Add the provision: "The minutes of the meeting must clearly state if the chairperson or the minute-taker refuses to sign the minutes..." in accordance with the Law on Enterprises, the company's Charter, and relevant legislation, as stipulated in Clause 6, Article 7 of Law No. 03/2022/QH15</p>

	<p><u>who sign the minutes shall be jointly responsible for the accuracy and truthfulness of its contents.</u></p> <p><u>The Chairperson and the minute-taker shall bear personal responsibility for any damages caused to the Company due to their refusal to sign the meeting minutes, in accordance with the Law on Enterprises, the Company Charter, and relevant laws.</u></p>	
CHƯƠNG IV. BOARD OF SUPERVISORS		
<p>Article 12. Term, Number, Composition, and Structure of the Supervisory Board Members (applicable to public companies operating under the model specified at Point a, Clause 1, Article 137 of the Law on Enterprises):</p> <p>.....</p> <p>Method of electing members of the Supervisory Board: Not yet specified</p>	<p>Article 12. Term, Number, Composition, and Structure of the Supervisory Board Members (applicable to public companies operating under the model specified at Point a, Clause 1, Article 137 of the Law on Enterprises)</p> <p>.....</p> <p><u>This includes the following key contents:</u></p> <p><u>Method of electing members of the Supervisory Board:</u></p> <p><u>a) The election, dismissal, and removal of members of the Supervisory Board fall under the authority of the General Meeting of Shareholders.</u></p> <p><u>b) The election of members to the Supervisory Board must be conducted by</u></p>	<p>Supplement content to comply with the standard regulation template under Appendix II of Circular No. 116/2020/TT-BTC; to ensure transparency, fairness, and effectiveness in the company's operations while complying with relevant legal regulations</p>

the method of cumulative voting, whereby each shareholder has a total number of votes equal to the number of shares they hold multiplied by the number of Supervisory Board members to be elected. Shareholders may cast all or part of their total votes for one or more candidates. The elected members of the Supervisory Board shall be determined based on the number of votes received in descending order, starting from the candidate with the highest number of votes until the required number of members specified in the company's Charter is reached. In the event that two or more candidates receive an equal number of votes for the final position on the Supervisory Board, a re-election shall be held among those candidates.

SOCIALIST REPUBLIC OF VIETNAM
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Chon Thanh,// 2025



CONFIRMATION

**Attendance at the 2025 Extraordinary General Meeting of Shareholders
Song Be Rubber Joint Stock Company**

To: The Organizing Committee of the 2025 **Extraordinary General Meeting** of Shareholders.

Address: DT 751 Road, Group 8, Quarter 3, Minh Thanh 3 residential Quarter, Chon Thanh ward, Dong Nai province.

Shareholder Name:

Authorized Representative Name (if any):

ID Card/Citizen ID/Business Registration No.:

/ Date of Issue: Place of Issue

address:

Tel No: Fax: Email:

Nationality:.....

Number of Shares Owned(words:.....)

Number of Authorized Shares(/in words:.....)

Confirmation of Attendance at the 2025 **Extraordinary General Meeting** of Shareholders of Song Be Rubber Joint Stock Company.

SHAREHOLDERS
ON BEHALF OF SHAREHOLDER)
(sign and full name or sealed)

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POWER OF ATTORNEY

**To Attend the 2025 Extraordinary General Meeting of Shareholders
Song Be Rubber Joint Stock Company**

To: The Organizing Committee of the 2025 Annual General Meeting of Shareholders

1. AUTHORIZING PARTY:

Full name / Organization:
Citizen ID/Passport/Business Registration Certificate No.:
Date of issue:; Place of issue:
Shareholder Code :
Address:
Phone number:
Email:
Number of shares authorized: shares (In words:shares)

2. AUTHORIZED PARTY:

Full name / Organization:
Citizen ID/Passport/Business Registration Certificate No.:
Date of issue:; Place of issue:
Shareholder Code (if any):
Address.....
Phone number:
Email:
Number of shares authorized: shares (In words:
..... shares)

3. CONTENT OF AUTHORIZATION:

The Authorized Party is entitled to represent the Authorizing Party to attend the Extraordinary General Meeting of Shareholders in person and to exercise all rights and obligations at the Meeting corresponding to the number of shares authorized, in accordance with the law.

This Letter of Authorization is valid throughout the duration of the Extraordinary General Meeting of Sông Bé Rubber Joint Stock Company.

Date month year 2025

AUTHORIZED PERSON
(Signature and full name)

AUTHORIZING PERSON
(Signature and full name)